World Affairs Council of Atlanta Internship Overview

The World Affairs Council of Atlanta, a non-profit, non-partisan organization affiliated with the Washington, D.C.-based World Affairs Councils of America and Georgia State University, accepts undergraduate and graduate students as research or program interns each academic semester. As part of the World Affairs Council of Atlanta team, interns are instrumental in the Council’s ability to deliver relevant and impactful programs and research that inform and challenge new thinking about global issues. Programming and Membership Interns work closely with the programming and membership teams to assist with a wide range of tasks related to the planning and implementation of Council programs.

**Program Interns** have the opportunity to come face-to-face with global business leaders, diplomats, experts and foreign dignitaries who we regularly convene to discuss pressing international issues. Intern tasks include audience development and program promotion through the Council’s social media networks, local media, and weekly e-mails; researching and gathering speaker and topic information; and assisting with event management responsibilities. Interns also work with the membership team to assist with member retention and engagement; manage the membership database; conduct in-person interviews with VIP members to be featured on website; process weekly donor acknowledgement mailings; and design marketing and branding strategies to encourage engagement.

In general, prospective interns should be professional and highly motivated with excellent computer and writing skills, a keen interest in international affairs, and the ability to work as a team player on multiple projects. Expectations include a commitment of a minimum of 16 hours per week. The internship is unpaid, but those accepted may be eligible for course credit as determined by their academic department. If interested, please send a resume, cover letter, unofficial transcript, and two letters of recommendation electronically to wacintern@gsu.edu. Applications can be made at any time, but review of applications for each semester begins as follows: Summer—March 15; Fall—July 15; Spring—October 15.